

## **Disclaimer + Privacy requirement (in compliance with GDPR)**

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This website is governed by Belgian law. In the event of disputes, the courts of the district of Antwerp, Belgium shall be solely competent.

**Privacy policy**

De Vos IT & Consultancy bvba processes personal data in compliance with this privacy statement. For further information, questions or comments on our privacy policy, please contact [gdpr@devos-it.com](mailto:gdpr@devos-it.com) or contact through [www.devos-it.com](http://www.devos-it.com)

*Processing purposes*

De Vos IT & Consultancy bvba collects and processes customers' personal data for customer and order management purposes (including customer administration, tracking orders/deliveries, invoicing, solvency monitoring, profiling and sending marketing and personalised advertising).

*Legal basis (bases) for the processing*

Personal data is processed based on Article 6.1. (a) consent,] (b) required for the protection of our legitimate interest in entrepreneurship)] of the General Data Protection Act.

[Insofar as the processing of personal data takes place based on Article 6.1. a) (consent), customers always have the right to withdraw their consent.]

*Transfer to third parties*

Should this be necessary in order to achieve the stated objectives, the customer's personal data will be shared with other companies (of the De Vos IT & Consultancy bvba group) within the European Economic Area that are directly or indirectly connected to De Vos IT & Consultancy bvba or with any other partner of De Vos IT & Consultancy bvba.

De Vos IT & Consultancy bvba guarantees that these recipients will take the necessary technical and organisational measures for the protection of personal data.

*Retention period*

Personal data processed for customer management will be stored for the time necessary to satisfy legal requirements (in terms of bookkeeping, among others).

*Right to inspection, improvement, deletion, limitation, objection and transferability of personal data*

The customer is at all times entitled to inspect their personal data and can correct it or have it corrected if it is incorrect or incomplete, have it removed, restrict its processing and object to the processing of personal data involving them based on Article 6.1 (e) or (f), including profiling based on these provisions.

Furthermore, the customer is entitled to obtain a copy (in a structured, standard and mechanically readable form) of their personal details and to have said personal details forwarded to another company.

In order to exercise the aforementioned rights, the customer is requested to:

- Adjust the settings of their customer account; and/or
- Send an e-mail to the following address: [gdpr@devos-it.com](mailto:gdpr@devos-it.com)

### *Direct marketing*

The customer is entitled to object free of charge to the processing of their personal data aimed at marketing.

### *Complaints*

The customer has the right to file a complaint with the Belgian Privacy Protection Commission (35 Rue de la Presse, 1000 Brussels - [commission@privacycommission.be](mailto:commission@privacycommission.be)).

### **Use of 'cookies'.**

During a visit to the website, cookies can be stored on your computer's hard drive. A cookie is a text file placed by a website server in your computer's browser or on your mobile device, whenever you visit a website. Cookies cannot be used to identify people, a cookie can only identify a machine.

*'First-party cookies' are technical cookies that are used by the visited site itself and that are intended to enable the site to function optimally. Example: settings adjusted by the user during previous visits, or: a form with data previously completed by the user during prior visits.*

You can adjust the settings on your Internet browser so that cookies are not accepted, that you receive a warning whenever a cookie is installed or that the cookies are subsequently removed from your hard drive. You can do this through your browser's settings (using the help function). Do take into account that specific graphic elements may not appear correctly or that you will be unable to use specific applications.

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